Schedule C – OTN Data Guidelines

The latest operational versions of OTN policies, templates and checklists for data collection are available online at: <u>http://www.marinebiodiversity.ca/OTN/data/data-collection</u>. Current practice is for the relevant principal investigator and /or data manager to download the appropriate spreadsheet(s), enter required data into these spreadsheets and send it (them) as email attachments to <u>otndc@dal.ca</u> for posting into a controlled access data folder. Access to this folder by other OTN members is generally controlled by the relevant principal investigator and/or data manager. See the OTN data policy for more details. Please note that these data sheets and procedures may change from time to time, so be sure to always visit this web address for the latest versions and associated information. If you have any problems, be sure to contact otndc@dal.ca .